



Application status

How we work together



Unsubmitted

New DG application is submitted in Power Clerk.

Installer creates and fills out the application and gathers project drawings and proof of property ownership. These documents will be uploaded during this stage as they become available.

UniSource awaits submission.

Customer should review [website](#) for any solar-related questions in preparation for project submittal.



Application Review

UniSource will review the submitted application for required customer information.

Installer has submitted in full the proposed project.

UniSource reviews the application for administrative correctness.

Customer should review the [Sample Interconnection Agreement](#) found on the website.



Interconnection Review

UniSource will review the system drawings and applicable DGIR Screens.

UniSource reviews project submission to ensure it meets our Service Requirements and the Distributed Generation Interconnection Rules. As part of this process, we're also verifying that the transformer serving your home can safely support additional solar capacity.

Customer should review our workflow to understand project movement.



System Commissioning

Installer may initiate the permitting and construction process.

Installer begins pulling permits and/or scheduling any necessary power shutdowns. Construction is beginning.

UniSource has completed its review and granted approval for the proposed project to advance. Interconnection Agreement (IA) is transmitted to customer for review and signature.

Customer should prepare for any solar-related power shutdowns as well as, review and sign the Interconnection Agreement.



Commissioning Review

UniSource will review proof of Final Inspection and any photos that may have been uploaded. Field inspections may be performed as necessary.

Installer has completed project. Authority Having Jurisdiction (AHJ) has completed its final inspection and all photos of the installation have been uploaded to PowerClerk.

UniSource is reviewing the Proof of Final Inspection and all installation photos submitted for the project. If additional inspections are required, the Technical Services team will complete them during this stage.

Customer is preparing to experience the benefits of their solar investment.

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Meter Exchange Request

Unisource Renewables has passed your project and sent it to our Metering department for scheduling.

UniSource is reviewing your billing date and scheduling the installation of your solar meter to avoid disrupting your normal billing cycle. Scheduled appointments are offered at the customers request if there are access issues such as locked gates and/or family pets in the yard.



Meter Exchange Pending

UniSource will install the required DG Meters, as required by the Arizona Corporation Commission.

UniSource has scheduled your solar meter installation, and a confirmation email with the installation date has been sent to you.

Customer confirms they can provide unimpeded access to Unisource's personel on the date sent. This includes putting away family pets and leaving a gate unlocked on date provided.



Complete

Congratulations!
Your application is complete.

Installer schedules time with customer to energize system and educate customer on how to operate system.

UniSource Issues Permission to Operate (PTO). Billing Department transitions customer to TOU pricing plan.

Customer is ready to begin enjoying the benefits of solar after meeting with their installer to energize their system.